



# STAFF REPORT TO COMMISSION

**MEETING TYPE & DATE:** Cowichan Lake Recreation Commission of November 24, 2025  
**FROM:** - Cowichan Lake Recreation  
**SUBJECT:** Cowichan Lake Recreation Commission – 2026 Meeting Schedule  
**FILE:** 0540-03 CLRC

## **PURPOSE/INTRODUCTION**

The purpose of this report is to confirm the 2026 meeting schedule for the Cowichan Lake Recreation Commission (CLRC).

## **RECOMMENDED RESOLUTION**

That the Cowichan Lake Recreation Commission meetings for 2026, scheduled on the fourth Monday of every second month at 1:30 p.m. starting on January 26, 2026, be approved.

## **BACKGROUND**

Each year the CLRC must confirm their meeting schedule. CLRC meetings have historically been held on the fourth Thursday of every other month; however, with the addition of representatives from the Municipality of North Cowichan (MNC) to the new Commission, the meeting day was changed to Mondays in 2024.

In 2025, the CLRC requested that meetings take place in various Cowichan Lake Recreation halls.

## **ANALYSIS**

Staff are proposing that the CLRC meet at 1:30 p.m. on the following meeting dates for 2026:

- January 26 – Cowichan Lake Sports Arena (CLSA) - Curling Lounge
- March 23 – Centennial Upper Hall
- May 25 – Youbou Upper Hall
- July 27 – Mesachie Lake Hall
- September 28 – Honeymoon Bay Hall
- November 23 – CLSA Curling Lounge

In preparation of proposing this Commission meeting schedule for 2026, staff took into consideration the existing meeting schedules of CVRD Electoral Area Directors, Town of Lake Cowichan (TLC) Councillors, as well as MNC Councillors. It was then concluded that Monday afternoons are the best option for all attendees.

Note that Special CLRC meetings can also be called ad hoc throughout the year.

## **OPTIONS**

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CLRC members can propose an alternate schedule.

**FINANCIAL CONSIDERATIONS**

N/A

**COMMUNICATION CONSIDERATIONS**

Meetings will be communicated through the usual means on the CVRD website.

**STRATEGIC/BUSINESS PLAN CONSIDERATIONS**

N/A

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Submitted by: D. Williams, Manager, Cowichan Lake Recreation  
Concurrence: N. Pukesh MA, General Manager, Community Services

Reviewed for form and content and approved for submission to the Committee:

Resolution:

Corporate Officer

Financial Considerations:

Chief Financial Officer

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